



CAPCA BOARD OF DIRECTORS MEETING  
 MINUTES OF April 12, 2019  
 Grove Park Inn  
 Asheville, NC

<b><u>Board Members</u></b>	<b><u>Role</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Duane Mummert	President	X	
Rich Weber	Past President	X	
Bill Lane	Vice President/Program Director	X	
Kevin Nesbitt	Treasurer	X	
Jessie King	Secretary		X
Mike Abraczinskas	2 <sup>nd</sup> Year Director	X	
Barbara Sease	2 <sup>nd</sup> Year Director	X	
Rhonda Thompson	1 <sup>st</sup> Year Director	X	
Khalid Alnahdy	1 <sup>st</sup> Year Director	X	
<b><u>Staff Members</u></b>	<b><u>Role</u></b>		
Ann Daniel	Executive Secretary	X	
Connie McElroy-Bacon	Conference Coordinator	X	
Kristi Grigg	Accountant		X
Terri Bacic	Registration		X
<b><u>CAPCA Committee Members</u></b>	<b><u>Committee Represented</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Dale Overcash	Marketing/Governance	X	
Carl Burrell	Marketing/Arrangements/Events		X
Max Justice	Governance		X
Ross Smith	Governance	X	
Jenny Tang	Young Professionals	X	
Katelyn McIntosh	Young Professionals	X	
Randy Taylor	Marketing/Governance		X
Beth Partlow	Marketing/Governance	X	
Melvin Stroble	Marketing	X	
Mark Hawes	Governance		X
Penny Mahoney	Marketing		X

## **I. President's Comments** (*Duane Mummert*)

- a. Call to Order – Duane M. called the meeting to order at 1:16 pm.
- b. Introductory Comments – Duane M. welcomed everyone and expressed thanks to all board members and staff for a successful conference.

## **II. Spring 2019 Conference Review and Critique**

- a. Program (Bill Lane) - Bill L. reported that the Spring Conference program went well and early feedback on the speakers and selected topics was positive.
- b. Attendees, Contributors and Exhibitors (Ann Daniel and Connie McElroy – Bacon) – Connie reported there were 416 attendees and 3 no-shows. Ann reported that there were 58 paid exhibitors.
- c. Arrangements (Connie McElroy-Bacon) Connie reported that events were generally successful, although there was a shortfall on food and beverages at certain times.
- d. Survey: Randy Taylor will set up a Survey Monkey inquiry and send it to the attendees.

## **III. Planning for Fall 2019 Conference**

- a. Program (Bill Lane)  
Bill L. indicated that the board should select a topic for the Wednesday morning session at the fall conference. After considering several topics, the Board decided that the class would be Clean Air Act 101. The Board discussed inviting a senior EPA official such as Susan Bodine, Assistant Administrator in the Office of Enforcement and Compliance Assurance.
- b. Arrangements (Connie McElroy-Bacon)  
Connie stated that the fall conference would continue the celebration of CAPCA's 50<sup>th</sup> anniversary. The Wednesday night events would include music on the beach and in the ballroom. Thursday night events would include dancing at the exhibit hall.

## **IV. Committee Updates**

- a. Governance (Rich Weber)

Rich W. stated that five years had passed since the Board prepared and adopted a five-year plan. There was discussion about reviewing progress

and potentially adopting an updated plan at the upcoming June 2019 Board meeting.

- b. Membership and Marketing  
No report was provided.
- c. Finance and Contributors Registration  
The Board discussed the new Contributors program. Board members were interested in hearing from attendees about the enhanced involvement of certain contributors in the CAPCA sessions.
- d. Young Professionals (Katelyn McIntosh)  
Katelyn M. and Jenny T. reported that the Wednesday luncheon was successful. They suggested extending the Wednesday evening corn hole event and making water more available for participants. They suggested adding a morning meet up for young professionals, and starting the Thursday young professionals meeting fifteen minutes earlier at 12:45 pm.

## **V. Other Business**

None

## **VI. Closed Board Meeting**

The Board did not hold a closed meeting.

## **VI. Future Board Meeting & Schedule**

The next Board meetings will be June 15, 2019 and August 10, 2019 at the Hilton in Myrtle Beach, SC.

## **VIII. Adjourn**

At 2:17 pm, Kevin N. moved to adjourn the Board Meeting. Mike A. seconded. Motion passed.