



**CAPCA BOARD OF DIRECTORS MEETING
19 October 2012
Hilton Hotel
Myrtle Beach, South Carolina**

The CAPCA Board of Directors met at the Hilton in Myrtle Beach, South Carolina on 19 October 2012. The afternoon Board Meeting was called to order by President Mark Hawes at 12:47 pm and the meeting adjourned at 1:58 pm. The following were present at the meeting.

<u>Board Member:</u>	<u>Role:</u>	<u>Present</u>
Max Justice	Past President	X
Mark Hawes	President	X
Sheila Holman	Vice President/Program Chair	X
Renee Shealy	Treasurer	X
Randy Taylor	Secretary/Finance Director	X
Beth Partlow	2 nd Year Director	X
Rich Weber	2 nd Year Director	X
Penny Mahoney	Past President	
Duane Mummert	1 st Year Director	X
Dale Overcash	1 st Year Director	X

<u>Staff Member</u>	<u>Role:</u>	<u>Present</u>
Ann Daniel	Executive Secretary	X
Connie McElroy-Bacon	Conference Coordinator	X

CAPCA Committee Members Present

Carl Burrell

Committee Represented

Planning/Arrangements/Events



Guests attending Board Meeting

Ross Smith - 1st Year Director Elect

Barbara Dankmyer - 1st Year Director Elect

I. President's Comments

The President (Mark) called the meeting to order at 12:47 pm. The agenda was approved as distributed.

II. 2012 Fall Conference Review

The Conference Coordinator (Connie) and Executive Secretary (Ann) reported that there were 55 walk-in registrations, bringing the unofficial total number of attendees to 445 for the Fall 2012 meeting.

The Executive Secretary (Ann) reported that the Exhibitors meeting held on Friday morning had gone well. The exhibitors were happy with the conference. Ann said there were lots of suggestions from vendors regarding guest fees at the social events/meals. Some Exhibitors suggested that CAPCA use tickets for each event. They indicated that we need to communicate more about the high food and beverage cost per person. Some Exhibitors also suggested that a Guest Pass could be included with the booth payment even if an increased booth fee was needed. Some Exhibitors also suggested that we reduce the amount of food on Thursday night and suggested that the Thursday night vendor social start at 5:00 pm, with the drawings at 6:30 pm and then others could elect to go to dinner after the drawing while others could stay and socialize.

The Conference Coordinator reported that everything went well with the arrangements. Food comments were good. This year the food was dropped to 85 on Friday lunch and the number was correct.

The Vice-President reported that there were many good comments received on the Fall Conference Program. She also reported that several good ideas were generated at the Program Committee meeting on Thursday afternoon for the Spring Conference. These included:

- Full session devoted to Uniform Emissions Policy
- Flare Enforcement Initiative – Program Committee needs to make sure this needs to apply more broadly
- How to write a bid package for new equipment on site
- Boiler MACT update
- Cross State update
- AERMOD updates and improvements
- RICE MACT compliance dates in 2013
- Clean Air Act Reform – Who do we put on this panel?
- If change in Washington, what do we think this will mean.
- EPA Enforcement Initiatives – OECA is developing new list of initiatives and this will be done by next CAPCA meeting.
- Air emissions from natural gas drilling.
- Commissioner speakers in April.
- ISO 14001 benefits
- Legal Update and commissioners on Friday mornings.

Guest Attendance – President (Mark) wants Rich Weber and Randy Taylor to take survey comments on guest and put together a draft letter to membership that Mark and Sheila can send to membership with new approach and to communicate fees. For example, speakers who bring a guest can have their guest come for free. We want to have all fees in place in January 2013.

The Finance Committee will meet in November to discuss Budget, Booths receipts, fees, guest fees and bring a draft 2013 Budget to the December 2012 Board Meeting in Asheville. Attendees will include Rich, Renee, Connie, Ann, Randy, Ross, Dale.

Scholarships – December 20, 2012 Clemson wants a check and form for scholarship. We need to do the commitment letter and they will bill us.

New Directors packet will be given to Ross Smith and Barbara Dankmyer at the December Board meeting.

Alternate Myrtle Beach Meeting Space Evaluation – Beth Partlow, Sheila Holman and Renee Shealy visited the Marriott Myrtle Beach. Vendor

space is bigger than Hilton with a free hospitality suite. Connie will be discussing with Hilton the contract terms and conditions for 2016, 17, and 18.

III. Other Business

We will evaluate the draft Financial Budget at the Finance Committee meeting at the December 2012 Board meeting and present to the full Board. We will postpone the 5 year planning until next year.

IV. Closed Board Meeting

There was no closed meeting.

V. Future Board Meetings & Schedule

The next Board meeting will be 8 December 2012 at the Grove Park Inn in Asheville, NC. The finance committee meeting will be at 9:00 am, the program committee meeting will be at 10:00 am and the Board meeting at 1:00 pm.

VI. Adjourn

The Board meeting adjourned at 1:58 pm.

Respectfully Submitted,

Randall K. Taylor
Secretary